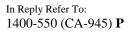


United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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To All Employees

From DSD, Support Services Division

Subject: Salary Debt Information

Have you ever had the unfortunate experience of a salary or salary-related debt? A salary or salary-related debt is an overpayment of salary or under deduction of health benefits, life insurance, retirement, etc. If you have, then you know there are a number of unanswered questions associated with salary debt.

To help you understand why salary debts occur and what to do when it happens to you, the Department of Interior's Payroll Operations Division recently released a Fact Sheet in a question and answer format.

Please visit our Pay Information page on our Human Resources intranet site to view the question and answer sheet. http://web.ca.blm.gov/hr/hr_program_areas/pay.html.

Signed by: Karen Barnette DSD, Support Services Authenticated by: Richard A. Erickson Records Management